



NEIU FOUNDATION PAYROLL DEDUCTION AUTHORIZATION

I choose to support Northeastern Illinois University with my gift via payroll deduction to the Northeastern Illinois University Foundation, as follows:

I will contribute \$ _____ per pay period (*\$5 minimum, whole dollars only*) based on the following:

Until I request termination

For _____ pay periods

I am paid on the following basis: 12-month pay period 9-month pay period

Through my payroll deduction, I choose to support the following NEIU Foundation fund(s):

The NEIU Leader Fund (unrestricted) \$ _____

General Scholarship Fund \$ _____

Student Emergency Fund \$ _____

Other: _____

Authorization

I hereby authorize a deduction in the amount and designation(s) indicated above to be withheld from my pay and remitted to the NEIU Foundation, in accordance with the [State Salary and Annuity Withholding Act](#). My gift deduction will begin at the first possible pay period and will continue as indicated above.

This authorization:

Initiates my gift to the NEIU Foundation via payroll deduction

Changes my gift amount

Changes my gift allocation

Terminates my payroll deduction contribution

Signature: _____ Date: _____

Name: _____

Unit: _____

NEIU I.D. # _____

Home Address: _____

City: _____ State: _____ ZIP: _____

Home Phone: _____ Work Phone: _____ Email: _____

Thank you for your generosity!

Please return this form to the NEIU Foundation at 5500 N. St. Louis Ave, Chicago, IL via physical copy or email to neiufoundation@neiu.edu. The Foundation will record your intentions as designated and will advise Payroll services within Human Resources.