The NEIU Board of Trustees Committees met as follows on November 14, 2013 in the Golden Eagles room at Northeastern Illinois University, 5500 N. St. Louis Ave. The President’s Report is incorporated herein by reference. Chair Azcoitia called the meeting to order.

Approval of Minutes
Chair Azcoitia said that hearing no corrections, the Committee Minutes from September 19, 2013 stand as written.

Executive Committee – no report

Academic and Student Affairs Committee 1:03 – 1:23 p.m.

Committee Members present: Barbara Fumo, Marvin Garcia, Jin Lee, and Franklin Ortega
Committee Members absent: none
Other Trustees Present: Carlos Azcoitia, Ex-Officio; Bob Biggins, and Omar Duque
University Liaison: Richard Helldobler

Item on agenda:
  Action Item I. B. Appointment of Open Access to Research Task Force, page 3

- Trustee Garcia referred to the seven questions in his handout and asked for clarification on certain items. Garcia thanked President Hahs and Vice Presidents Helldobler and Rodriguez for providing some answers.

  Question two: How is low enrollment impacting course offerings, what tough decisions are being made? Is there an enrollment/recruitment plan for each college? A variety of things were done this fall semester. The University always cancels some sections depending on registration. Some sections in general education were frozen. Students who might be impacted were contacted and most re-registered for a different section. Each Dean has been charged with working on the most useful aspects of recruitment and retention relative to their disciplines.

  Question three: Questions concerning delegation to the President to approve expenditures for the Marketing Research Project. This is standard procedure that the Board has exercised occasionally in the past, where the President is given authority to make a decision between Board meetings and reports back on the answer. The company and amount of money to be spent on the Market Research Project is not known at this time; $150,000 has been set aside for this project and it is not to exceed $175,000.

  Question six: How have we addressed Strategic Goal 3.4 (Urban Leadership - Strive to make NEIU, as a designated Hispanic Serving Institution, an institution of choice for Latino students) and what is the vision moving forward especially around retention and graduation. Fifty-one percent of the University’s first-year students are Latino and about thirty-two percent of the total student body are Latino. Northeastern hosted the HACU Youth Leadership Development Forum where 400 students were promised a $1,000 scholarship if they attended NEIU.
Northeastern is looking toward having a Latino Advisory Group to examine the status of Latino students on campus.

Last question: Update on innovation summits. The University is no longer printing class schedules and the catalog is next. There is curricular innovation and operational innovation.

Adjourn: 1:23 p.m.

Buildings and Grounds Committee 1:23 p.m. – 1:47 p.m.

Committee Members present: Omar Duque, Chair; and Barbara Fumo
Committee Members absent: none
Other Trustees present: Carlos Azcoitia, Ex-Officio; Bob Biggins, Marvin Garcia, Jin Lee, and Franklin Ortega
University Liaisons: Mark Wilcockson and Nancy Medina

Items on agenda:
- Information Item II. C. Overview of Campus Safety and Security, page 29
- Construction Report

- Trustee Duque read the construction report as follows.

Alumni Hall Construction Update: Construction for the Alumni Hall Renovation Project is substantially complete. Final completion is scheduled for late November.

BBH Vivarium and Marine Organisms Labs: Construction for the Vivarium and Marine Organisms Labs is substantially complete. The entrance doors are in the process of installation. Final completion is scheduled for late November.

CCICS Auditorium Construction Update: The seating has been installed and the project is substantially complete. Programming for the audio/visual systems is in progress. The punch list review is scheduled this week. Final completion is scheduled for late November.

Education Building Update: The University will interview four architectural/engineering firms later this month. The Capital Development Board has participated in the selection process. Final selection is anticipated for December and the recommendation will be forwarded to the Capital Development Board for approval.

El Centro Building Update: Progress is being made at the new El Centro Campus building. Structural steel framing is complete and installation of the exterior skin is in progress. Work is on schedule for Fall 2014 classes in the new building.

Infrastructure Expansion Update: The Conceptual Design Report for the South Section Infrastructure Expansion Project is complete. Approval for the Phase 2 definitive design work is on today’s Board meeting agenda.

PE Auxiliary Gym Floor: The floor installation is complete.

Roofing and Exterior Façade: The Capital Development Board approved the architects and released funding of $1.7 million for several major roof repair projects on campus. New roof and wall repairs will be made to the Library and the PE Building. Roof repairs will also be made on
Building H. The project is currently at approximately the 50% design stage. The projects will be completed in summer 2014.

Vice President Mark Wilcockson gave an overview of Information Item II. C. Overview of Campus Safety and Security, page 29. Trustee Lee requested a Campus Safety and Security update report at each Board meeting.

Adjourn: 1:47 p.m.

Finance Committee

1:47 p.m. – 2:01 p.m.

Committee Members present: Omar Duque, chair; and Bob Biggins
Committee Members absent: Darlene Ruscitti and Jonathan Stein
Other Trustees present: Carlos Azcoitia, Ex-Officio; Barbara Fumo, Marvin Garcia, Jin Lee, and Franklin Ortega
University Liaisons: Mark Wilcockson and Robert Filipp

Items on agenda:
- Review of President’s Report Items
  - Action Item I. A. Contract with Food Service Vendor, page 1
  - Action Item I. C. Marketing Research, page 5
  - Action Item I. D. Agreements between Northeastern and Higher Ground Baptist Church to Accept Certain Properties (Markham Prairie), page 8
  - Action Item I. E. South Campus Utility Infrastructure Planning Phase 2, page 13
  - Action Item I. F. Architectural/Engineering Consultant for Building B Expansion, page 16
  - Information Item II. A. Preliminary Tuition and Fee Recommendations, page 18
  - Information Item II. B. First Quarter Budget to Actual Report, page 25
  - Information Item II. D. Purchases between $50,000 and $100,000, page 36

Trustee Ortega asked about Mr. Julio Puentes, regional director for U.S. Department of Agriculture (USDA), and his role at Northeastern. Northeastern is hosting Mr. Puentes at the University where he has an office, on behalf of the USDA because it provides an advantage to NEIU students. Mr. Puentes’ particular assignment is the Hispanic Serving Institution (HSI) programs within the USDA and the goal of the programs is to have more minority students understand that the USDA is a great opportunity for them. The USDA is interested in all HSIs in the Midwest region.

Trustee Lee suggested that the committee meetings be scheduled at a different time to give the Board more time to discuss Board items.

Adjourn: 2:01 p.m.