The NEIU Board of Trustees Committees met as follows on June 6, 2013 in the Golden Eagles room at Northeastern Illinois University, 5500 N. St. Louis Ave. The President’s Report is incorporated herein by reference. Chair Azcoitia called the meeting to order.

Approval of Minutes
Chair Azcoitia said that hearing no corrections, the Committee Minutes from April 11, 2013 stand as written.

Announcements – Chair Azcoitia welcomed our new Trustee, Dr. Darlene Ruscitti, to the Board. Dr. Ruscitti was recently appointed by Governor Quinn to serve on our Board of Trustees. We will give Dr. Ruscitti a more formal introduction during the full Board at 2:00 p.m.

Executive Committee – no report

Academic and Student Affairs Committee 1:09 – 1:12 p.m.

Committee Members present: Marvin Garcia, Chair; Barbara Fumo, Jin Lee, and Jesus Nuñez
Committee Members absent: none
Other Trustees Present: Carlos Azcoitia, Ex-Officio; Bob Biggins, Omar Duque, Darlene Ruscitti, Jonathan Stein
University Liaison: Richard Helldobler

Item Discussed:
Action Item I. Tenure Recommendation for the Dean of Graduate Studies and Research

Chair Garcia announced there are no reports and asked President Hahs to discuss the Tenure Recommendation for the Dean of Graduate Studies and Research. President Hahs recommended Dr. Michael Stern, College of Graduate Studies and Research, for tenure at the rank of professor in the Department of Biology in the College of Arts and Sciences at Northeastern. In keeping with the Regulations of the NEIU Board of Trustees, this recommendation is supported by the faculty in the Department of Biology.

Adjourn: 1:12 p.m.

Buildings and Grounds Committee 1:12 – 1:13 p.m.

Committee Members present: Omar Duque, Chair; Barbara Fumo
Committee Members absent: none
Other Trustees present: Carlos Azcoitia, Ex-Officio; Bob Biggins, Marvin Garcia, Jin Lee, Jonathan Stein, and Jesus Nuñez
University Liaisons: Mark Wilcockson and Nancy Medina

Items Discussed:
Construction Update

- Trustee Duque read the construction report.
Adjourn: 1:13 p.m.

**Finance Committee**

1:13 p.m. – 1:52 p.m.

Committee Members present: Omar Duque, chair; Bob Biggins, and Jonathan Stein
Other Trustees present: Carlos Azcoitia, Ex-Officio; Barbara Fumo, Marvin Garcia, Jin Lee, and Jesus Nuñez
Committee Members absent: none
University Liaisons: Mark Wilcockson and Robert Filipp

Items Discussed:
- Review of President’s Report Items

Chair Duque represented the committee and introduced the eight action items and three information items. President Hahs added that the projects have been reviewed by the Board and asked if the Board had any questions. Trustee Lee asked President Hahs to explain the Summary of Bids section on pages 4, 5 and 7 of the President’s Report. Trustees Lee and Azcoitia asked for more information on the Source of Funds (Academic Enhancement Fee) for most of these projects. Hahs explained that the Academic Enhancement Fee is a separate and unique fee that students pay. The fee was created to supplement capital development projects; it provides funds to improve academic facilities.

Trustees Azcoitia and Lee asked for more information on the Customer Relationship Management (CRM) system for recruitment. Provost Helldobler explained that Northeastern is about ten years behind in implementing this type of system compared to similar institutions. A CRM is a computerized system that will allow the University to organize, automate, and synchronize all aspects of interaction with prospective students. It will improve student enrollment by enhancing communication campaigns, outreach initiatives, and the tracking of students through the prospect, applicant and admission phases. Trustee Garcia followed up on strategy. Garcia believes this system is a very good resource; however, students must be recruited first by recruiters. Garcia would like to see a report in terms of the vision and strategy surrounding the whole recruitment process.

Trustee Nuñez asked what the CRM system will do for current students. Provost Helldobler explained that the first step is to implement the recruitment module which is a 6-month implementation process. There are other modules that can be added in the future to assist current students.

Trustees Azcoitia, Garcia, Lee and Nuñez asked for more information on the University’s reserve accounts. President Hahs referred the Board to page 15 of the President’s Report. The Illinois General Assembly, through its Legislative Audit Commission (LAC), adopted LAC University Guidelines to establish uniform fiscal procedures and controls for the Illinois public universities. The Guidelines recognize the need for these University accounts to acquire and accumulate resources for long-term purposes, such as equipment replacement, repair and maintenance of facilities and other similar purposes. At the same time, the Guidelines established limits for the accumulation of funds in these restricted accounts so entities do not accumulate funds beyond a reasonable level. It should be noted that these reserve limits do not represent cash balances in these various accounts. Instead, these reserve limits represent the limit on accumulated cash based on the statewide reserve formulas.

Adjourn: 1:52 p.m.